



Anchor Bay

Packaging Corporation

Designers and Manufacturers of Engineered Packaging Products

Certified ISTA Testing Lab

ISO – 9001 Registered

Project Num: _____

Date Submitted: _____

Date Design Required: _____

Salesperson: _____	Engineer: _____	Submitted By: _____
Project Description: _____		
Customer: _____		
Address: _____		
Contact: _____	Contact Phone Number: _____	
Contact Email: _____		

Program: _____		
OEM: _____		
Part Num: _____		
Part Description: _____		
Ship To (FOB): _____		
Customer Manufacturing Location: _____		
Part Destination: _____		
Packaging Type: _____	Life of Program: _____	Annual Volume: _____
Project Type: _____	Quote Quantities: _____	Potential Value: _____

Special Instructions		Pack Size
Part Orientation: _____	Part Weight: _____	Pack Length: _____
Part Surface Class: _____	Part Size: _____	Pack Width: _____
Ergo Arm List Assist: _____	Automotive Weight Rule: _____	Pack Height: _____
Desired Pack Density: _____	Pack Info: _____	Pallet Type: _____

Planning Activities

2D Drawing: _____

3D Drawing: _____

3D Model: _____

BOM Specs: _____

Prototype Development: _____

Testing: _____

Other: _____

Design Inputs

Prints: _____

Parts: _____

Math Data: _____

Customer Item Disposition

Item Disposition: _____

Date: _____

Notes:

Engineering Remarks:

Risk Assessment: _____ **Initials:** _____ **Date:** _____

Comments:

Customer Approval of Design

N/A ☐ Verbal Approval	Date: _____
Per: _____	
N/A ☐ Design Reviewed/Approved	Date: _____
Per: _____	
N/A ☐ See Attached Email	Date: _____

Reviews and Approvals

N/A ☐ Meets Inputs Design Engineer	Date: _____
N/A ☐ Approval (Peer)	Date: _____
N/A ☐ Design Verification Meets Inputs	Date: _____
N/A ☐ Design Validating Design Engineer	Date: _____
N/A ☐ Managements Final Design Approval	Date: _____

Initials: _____