

ANCHOR BAY

PACKAGING CORPORATION

SUBMITTED BY: \_\_\_\_\_

PROJECT INFORMATION FORM

NOTE: ALL ITALICS FACE TYPE INFORMATION MUST BE FILLED IN ON EVERY PROJECT.  
ALL SHADED AREAS RESERVED FOR DESIGN ENGINEERING ONLY.

PROJECT No: \_\_\_\_\_

PROJECT TYPE: STD NEW

DATE: \_\_\_\_\_

DATE REQUIRED: \_\_\_\_\_

DESIGNER: \_\_\_\_\_

CUSTOMER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

QUOTE TO: \_\_\_\_\_ PHONE: \_\_\_\_\_

E - MAIL: \_\_\_\_\_ FAX: \_\_\_\_\_

PROGRAM / PART NAME: \_\_\_\_\_

SHIP TO: \_\_\_\_\_

PROGRAM: \_\_\_\_\_ DURATION \_\_\_\_\_ ANNUAL VOL. \_\_\_\_\_

MANUF. LOC: \_\_\_\_\_

PACKAGING TYPE: \_\_\_\_\_ EXPENDABLE  
\_\_\_\_\_ RETURNABLE

AUTOMOTIVE WEIGHT RULE  
\_\_\_\_\_ YES \_\_\_\_\_ NO

DESIGN INPUT:

PRINTS: \_\_\_\_\_

PARTS: \_\_\_\_\_

MATH DATA: \_\_\_\_\_

CHECK IF MUST USE  
CERTIFIED "HT" LUMBER

PLANNED DESIGN AND TEST ACTIVITIES,  
REVIEWS AND APPROVALS

PLANNING  
ACTIVITIES

\_\_\_\_\_. 1. SPEC.  
DEVELOPMENT

\_\_\_\_\_. 2. PROTOTYPE  
DEVELOPMENT

\_\_\_\_\_. 3. TESTING

A. \_\_\_\_\_

B. \_\_\_\_\_

C. \_\_\_\_\_

D. \_\_\_\_\_

REVIEWS AND  
APPROVALS

MEETS INPUTS  
DESIGN ENGINEER  
DATE \_\_\_\_\_

APPROVAL (PEERS)  
DATE \_\_\_\_\_

DESIGN VERIFICATION  
MEETS INPUTS  
DATE \_\_\_\_\_

DESIGN VALIDATION  
DESIGN ENGINEER  
DATE \_\_\_\_\_

MANAGEMENTS FINAL  
DESIGN APPROVAL  
INITIALS \_\_\_\_\_  
DATE \_\_\_\_\_

SPECIAL INSTRUCTIONS / NOTES (SEE REVERSE)

RESTRICTIONS: \_\_\_\_\_

SPECIFIC STANDARDS AND CODES: LIST \_\_\_\_\_

PALLET: \_\_\_\_\_ BULK PALLET PACK \_\_\_\_\_ WOODEN \_\_\_\_\_ PAPER RECYCLABLE

PART INFO: \_\_\_\_\_ COATING \_\_\_\_\_ COATING TYPE PART WEIGHT: \_\_\_\_\_

\_\_\_\_\_ MOLDED IN COLOR \_\_\_\_\_ GRAINED \_\_\_\_\_ CLIPS ETC. PART SIZE: \_\_\_\_\_, X \_\_\_\_\_, X \_\_\_\_\_

EXPLAIN: \_\_\_\_\_

CLASS (A) SURFACES DEFINE: (ATTACH SKETCH IF NECESSARY) \_\_\_\_\_

CUSTOMER SUPPLIED ITEMS DISPOSITION: \_\_\_\_\_ HOLD \_\_\_\_\_ DESTROY \_\_\_\_\_ RETURN DATE \_\_\_\_\_ INITIALS \_\_\_\_\_

PRODUCT TESTING: TEST: \_\_\_\_\_ RESULT: \_\_\_\_\_ SPECIFIED BY: (C or E) \_\_\_\_\_

REMARKS: